

**Greater Los Angeles Integrated Regional Water Management Plan  
North Santa Monica Bay Steering Committee  
Las Virgenes MWD  
Conference Room B  
4232 Las Virgenes Road  
Calabasas, CA 91302**

**Tuesday November 20, 2007  
9:00 am – 11:30 am**

**Meeting Notes**

**Present:**

Ron Manwill	Joe Bellomo
Shirley Birosik	Leighanne Reeser
Barbara Cameron	Gary Busted
Leighanne Reeser (phone)	Tom West

<b>Agenda Item</b>	<b>Topic/ Issue</b>	<b>Discussion</b>	<b>Action Item/Follow Up</b>
<b>1</b>	Welcome, Introductions	Barbara led introductions until Randal arrived.	
<b>2</b>	Review October Meeting Notes	The October notes were reviewed. No comments were provided at meeting.	Any other comments, please email to Tom at <a href="mailto:twest@rmcwater.com">twest@rmcwater.com</a> .
<b>3</b>	Review of November 1 Leadership Committee Meeting	<p>A. Barbara reviewed WMA representatives and their alternates.</p> <p>B. MOU and Operating Guidelines were not discussed in detail as South Bay steering committee hadn't yet met to discuss. Barbara noted that a revised MOU has not yet been circulated.</p> <p>C. It was reported that letters have been prepared by the Leadership committee to local elected State representatives on multiple topics. In particular</p> <ul style="list-style-type: none"> <li>• One letter is a request to local legislators to support additional So. Calif. funding in future bond measures.</li> <li>• Another letter requests that legislators push to have more money allocated up front from Prop. 84 given that legislative efforts to date have pushed appropriation into next fiscal year's budget.</li> </ul> <p>D. Also, the Leadership Committee has prepared a letter to Lester Snow</p>	<p>Send link to WVC website to NSMB steering committee members.</p> <p>Randal to make motion that the LA Region have more dialogue with Ventura County.</p>

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		<p>requesting clarification on regional definition. DWR representatives have said previously that DWR cannot exclude Gateway Cities JPA (have to accept their application) but that they wouldn't score well. Language to be used in the letter is still in draft form. It was noted that this issue is sensitive because of somewhat hydrologic similarities to the Upper and Lower Santa Clara River.</p> <p>E. Prop. 84 funding split with Ventura County and Upper Santa Clara regions: Randal commented on Rep. Brownlee lunch and discussion with Ventura County (Dee Zinke) regarding IRWMP and funding split. Randal commented that in his discussion that there really isn't a split given the overlap between NSMB and Ventura County (e.g. Thousand Oaks). Randal suggested that the NSMB identify joint projects with Ventura County and serve in shuttle diplomacy position to help resolve situation. Ron Manwill from Thousand Oaks concurs with discussing projects rather than talking about funding splits.</p> <p>F. Brought up issue of base plus population breakdown regarding funding split with Ventura and upper Santa Clara region. Suggested that tone of the draft letter basically eliminates further conversation with Ventura and Upper Santa Clara regions. Barbara wants to see more conversation so that the funding area avoids a competition between regions. Leighanne clarified that the letter indicates a base allocation and then population basis although the base allocation has yet to be determined.</p> <p>G. It was noted that the subject is difficult because NSMB legislators cover both NSMB and Ventura County areas.</p> <p>D. Consultant scope of work discussion. It was pointed out that the steering committee wants to make sure that in next phase, the scope further provides opportunity for NSMB to differentiate itself. In addition, the steering committee wants the process to pursue more than just IRWMP funds alone (e.g. federal and groundwater programs). Ron commented that other areas of nation are having severe problems that may influence federal priorities so it is important for the LA area to make its case.</p> <p>Randal referred to email he sent out with his thoughts on how to focus efforts better on getting more funding for local projects. They included the following:</p> <ul style="list-style-type: none"> <li>• Put all projects on a Gantt chart and line up with future grant programs</li> <li>• Randal commented that scope includes two sub-regional workshops and could include doing one as a conference or as a workshop to help raise local funds.</li> </ul>	
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4	Funding Contributions	<p>NSMB is making progress toward funding contributions.</p> <p>Barbara commented that parties to whom we are soliciting contributions haven't seen the draft scope of work yet. They'd feel more comfortable if they had that information.</p> <p>Randal reiterated that he is available to assist with requests to City council. Randal suggested that the rationale for the additional costs are because even more funding is now at stake and that there are a large number of projects that have been developed and included which could make a meaningful difference in water quality in the NSMB subregion.</p> <p>Joe Bellomo noted that he is working with Westlake and Agoura Hills on contributions coming in both the current fiscal year and next fiscal year.</p> <p>Ron Manwill said that requests to the Cities should be previewed by the steering committee members.</p>	Randal to circulate consultant draft scope of work and cost estimate.
5	Project Implementation Subcommittee	<p>Randal noted that some projects on the IRWMP project list from the NSMB don't need money but instead only need coordination. To facilitate this coordination, Randal recommended creating subcommittees. One subcommittee would track grants and to serve as a filter to determine which projects should pursue what grants. Another would focus on projects such as project prioritization (e.g. separating structural and non-structural projects, developing target projects, etc.).</p> <p>Included in the meeting packet with the priority projects list. The steering committee noted that the project list should say priority projects but that they are not in priority order.</p> <p>Ron suggests that the LA region share its ranking mechanism with the Ventura region and vice versa.</p> <p>Barbara suggests scheduling a workshop as soon as possible to make sure everyone has projects. She said the steering committee needs to reinvite and re-educate people and let them know that we have set priorities for the NSMB sub-region.</p>	Put on agenda for next meeting to set up committees.

6	Outreach to Cities	<ul style="list-style-type: none"> <li>Barbara will be contacting Beaches and Harbors and Santa Monica Mountains Conservancy</li> <li>Randal will be reaching out to others.</li> <li>Oliver Galang to look into WWD29 into contributing funds.</li> </ul>	
7	Steering Committee Participation	<ul style="list-style-type: none"> <li>In reviewing the steering committee list, the steering committee confirmed that there are 20 members of the steering committee. Barbara recommends that, going forward, the steering committee be kept the same in size.</li> <li>Barbara recommended sending a letter to all steering committee members to re-affirm their participation.</li> <li>Recommends that Thousand Oaks and Ventura County be added.</li> </ul>	Barbara will draft letter to steering committee members to re-solicit their interest in actively participating on the steering committee.
8	Other Funding Sources	No discussion.	
9	Future agenda items	<ul style="list-style-type: none"> <li>Further MOU discussion.</li> <li>Election of another alternate add to next agenda and to discuss interchangeability of the alternate between the two representatives.</li> <li>Setting up subcommittees on funding and projects.</li> </ul>	<p>There will be a conference call next week among chairs of steering committees. Randal and Barbara to contact Ed Means.</p> <p>Tom West to send Local Flood Hazard Mitigation Plan to Bob Brager, Joe Bellomo</p>
10	Next Meetings	<p>Leadership Committee Meeting December 6: 9:30 - noon LACDPW in Alhambra</p> <p>NSMB Steering Committee December 20, 9 am to 11:30 am LVMWD, Conference Room B</p>	

**Greater Los Angeles Integrated Regional Water Management Plan**  
**IRWMP Leadership Committee**  
**November 1, 2007, 9:30 am to 12 pm**  
**Los Angeles County Flood Control District**  
**12<sup>th</sup> Floor Executive Conference Room**

**Present:**

Mario Acevedo, LADWP  
 Art Aguilar, Central Basin MWD  
 Desi Alvarez, City of Downey  
 Edward Belden, LASGRWC  
 John Biggs, Brown and Caldwell  
 Hector Bordas, LACFCD  
 Diego Cadena, LACFCD  
 Barbara Cameron, City of Malibu  
 Donna Chen, City of LA WPD  
 Scott Dellinger, Brown and Caldwell

Joyce Dillard  
 Belinda Faustinos, RMC  
 Sharon Green, LACSD  
 Shahram Kharaghani, City of LA WPD  
 Frank Kuo, LACFCD  
 Joone Lopez, Central Basin WMD  
 Ed Means, Malcolm Pirnie  
 Rich Nagel, West Basin MWD  
 Melih Ozbilgin, Brown and Caldwell  
 Rochelle Paras, LACFCD

Mark Pestrella, LACFCD  
 Leighanne Reeser, West Basin WMD  
 Nancy Steele, Watershed Council  
 Mark Stuart, DWR  
 Kevin Wattier, Long Beach Water Dept.  
 Tom West, RMC  
 Rob Whitaker, WRD  
 Carol Williams, MSGBW/M  
 Tony Zampielo, Raymond Basin

<b>Topic/Issue</b>	<b>Discussion</b>	<b>Action/Follow up</b>
<b>1. Introductions</b> <b>a. Call to Order</b> <b>b. Roll Call of Members Present</b>	Diego Cadena called the meeting to order at 9:41 AM with introductions and the following announcements: The ASCE LA Section and APWA both selected the LA IRWMP as "Project of the Year".	<ul style="list-style-type: none"> <li>• No Action</li> </ul>
<b>2. Review Meeting Summary from October 10, 2007</b>	The minutes from the October meeting were distributed.	<ul style="list-style-type: none"> <li>• Minutes approved.</li> </ul>
<b>3. Public Comment Period</b>	No Comments.	<ul style="list-style-type: none"> <li>• No Action.</li> </ul>
<b>4. Action Items From October 10, 2007 Meeting</b> <b>a. Draft letter regarding S. CA getting its share of funding</b> <b>b. Draft letter regarding IRWM region definition</b> <b>c. Draft letter regarding Prop 84 allocations</b>	The copies of three draft letters were distributed to the Leadership Committee as part of the meeting handouts.  <b>Draft Letter Regarding IRWM Region Definition.</b> An additional letter, drafted by LADWP, regarding the IRWM Letter (4b) was distributed and Mario Acevedo reviewed the differences between the County and LADWP letters. The LADWP letter was more specific on what clarification was required regarding IRWM Regions.  Discussion occurred if the letter would also oppose the current Upper/Lower Santa Clara River split and if a rationale other than watersheds needs to be included. The point was raised that the letter is asking for clarification on IRWM regions being formed in existing IRWM regions and not the issues associated with overlapping	<ul style="list-style-type: none"> <li>• Motion: Send the LADWP version of the IRWM Region Letter to Lester Snow with approved additions. (passed unanimously)</li> <li>• The County will revise the S. CA Share of Funds Letter and distribute via email for comments and approval.</li> <li>• The County will draft a</li> </ul>

	<p>boundaries and hydrologic/jurisdictional boundary issues. It was further discussed that the intent of the letter was to get Lester Snow's comments on what constitutes an IRWMP and how legislation requiring the acceptance of other IRWMPs runs opposite to previous requests by DWR for the region to work together. It was also stated that this issue could be a precedent setting event and have consequences across the State. Many felt it would be very productive to have a meeting with Lester Snow to discuss the issues.</p> <p>Motion made and passed unanimously to send the LADWP version of the letter to Lester Snow with the following additions:  Add "On behalf of and as Chair of the Leadership Committee"  Include Organizational Chart with the letter.  Additionally send the letter to the State Legislative delegation in IRWM Region.</p> <p><b>Draft Letter Regarding Southern California Getting its Share of Funds.</b>  It was suggested the letter include historical background including previous measures to support the underfunding argument, a fact sheet about LA County and the region's population, needs and funding received as well as offering to provide more details, if requested. It was also suggested that the language "is quite troublesome" should be changed to "should be evaluated and improved before the next funding". Some also suggested making sure the letter only contains one issue so it will be direct and easy to summarize for other officials. The County will rewrite the letter and circulate via email for comments with an email vote to approve the letter.</p> <p>It was also requested that the county draft a second letter to the legislature, region's representatives and budget committee chairs to allocate funds to Southern California in FY 2008-2009 and to allocate funds in no more than two rounds. The County will compose a draft letter and distribute via email for comments and voting to approve the letter.</p> <p><b>Draft Letter Regarding Prop 84 Allocations (To Ventura and Upper Santa Clara)</b>  Rich Nagel distributed an amended version of the county letter to the Leadership Committee for review. Discussion occurred regarding the tone of the letter to ensure that the impression is given that the Leadership Committee is <i>not</i> leaving the table. It was also recommended that the language "politically fraught" and "to find a solution" be removed and "we recommend" be added to the letter.</p> <p>A motion was passed (Yes- 9, No-1) to send the letter with the language changes.</p>	<p>letter regarding Prop 84 Funding Cycles and distribute via email for comments and approval.</p> <ul style="list-style-type: none"> <li>• Motion: Send Prop 84 Allocation letter to Ventura and Upper Santa Clara River with the requested changes. (passed Y-9 N-1)</li> </ul>
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<p><b>5. Legislative Subcommittee Report</b></p>	<p>Mario Acevedo gave an update on the Legislative Subcommittee. They have not met since the last Leadership Committee Meeting, but Tom Erb, Sharon Green, and Rich Nagel will be developing an initial plan for the legislative outreach to present to the Leadership Committee at the December Meeting.</p>	<ul style="list-style-type: none"> <li>• Develop Legislative outreach framework and present to Leadership Committee in December.</li> </ul>
<p><b>6. Review Status and Next Steps of Existing Consultant Contract</b></p> <p><b>a. Prioritization Framework &amp; Project Integration Workshops</b></p> <p><b>b. Draft MOU and Operating Guidelines; Drafting Sessions with Steering Committees</b></p>	<p>Melih Ozbilgin provided the Leadership Committee an update on the current consultant contract:</p> <p>A contract extension of 3 months was issued to provide ongoing meeting support.</p> <p>Ed Means will assume the duties of Upper Los Angeles River Area Manager starting this month.</p> <p>Scott Dellinger will assume the role of the Lower San Gabriel and Los Angeles Rivers Area Manager, with the transition taking place over the next two months. Michael Drennan will continue in support of the Subregion during the transition period and as needed after.</p> <p>Prioritization and Integration Exercises have been completed for all of the subregions and supporting documentation was being finalized on November 1<sup>st</sup>.</p> <p>Prioritization TM is being finalized.</p> <p>Ed Means provided the Leadership Committee with an update of the Draft MOU and Operating Guidelines</p> <p>All Subregions have provided feedback except for the South Bay who will meet on November 13<sup>th</sup> and provide initial comments. Common comments so far have included defining RWMG and Cooperation &amp; Coordination as well as equal split of monies. General feeling was the MOU needs to be executed as soon as possible especially at the Leadership Committee level and allowances for the Steering Committees to move at their own pace. There also needs to be clarification on the “addition of parties” language, consider a letter of intent, balance the needs for a MOU that isn’t cumbersome with Regional support and clarification of the relationship between signing the MOU and serving on a Steering Committee.</p> <p>A drafting committee made up of the Steering Committee Chairs will meet off-site to work on revisions to the MOU and Operating Guidelines</p>	<ul style="list-style-type: none"> <li>• Ed Means will conduct a feedback session with the South Bay Steering Committee</li> <li>• Ed Means will schedule and possibly conduct a drafting session with Steering Committee Chairs prior to the next Leadership Committee Meeting.</li> </ul>
<p><b>7. Review and Approve nominations for Water Management Area Representative Alternates</b></p>	<p>Qualifications for the following Water Management Area Representative Alternates were distributed:</p> <p>Open Space and Habitat – Belinda Faustinos  Sanitation – Sharon Green  Stormwater – Donna Chen  Groundwater – Mike Sovich</p> <p>Motion made and passed unanimously to approve the nominated Water</p>	<ul style="list-style-type: none"> <li>• <b>Motion:</b> Approve the nominated Water Management Area Representative Alternates. (passed unanimously)</li> </ul>

	Management Area Representative Alternates.	
<b>8. Funding Commitments for Consultant Services</b>	Rich Nagel distributed a table of funding commitments to date, discussed the progress to date and requested contributors to inform West Basin of the best way to transfer the funding commitments from their agency to West Basin.	<ul style="list-style-type: none"> <li>Rich Nagel will update the funding commitment table and distribute to Steering Committee Chairs</li> </ul>
<b>9. Outreach Efforts/Issues</b> <b>a. Cities and Agencies not involved in the IRWM Program</b>	Mark Pestrella briefed the Leadership Committee on the Director's direction to engage in a concerted effort to reach out to the entire region. Mark will be calling the cities to set up meetings and will give presentations regarding the IRWM program and the Regional Effort. The Subregions will be encouraged to participate and Mark will work with the Subregional Chairs when setting up the meetings. North Santa Monica Bay asked the County to join their ongoing outreach effort in the Subregion.	<ul style="list-style-type: none"> <li>Mark Pestrella will begin contacting Cities for outreach efforts.</li> </ul>
<b>10. Proposed Future Meeting Location</b>	The County is looking at a new location for Leadership Committee Meetings as well as trying to keep using the Executive Board Room. It is also being considered that the location of the meeting move to different locations each month. However, the December 6 <sup>th</sup> meeting will still be at the County Office in Alhambra.	<ul style="list-style-type: none"> <li>The County will update Stakeholders on the site for the 2008 Leadership Committee Meetings</li> </ul>
<b>11. Future Agenda Items / Other Items</b>	<p>Agenda Item requested to discuss MWD's proxy voting.</p> <p>Don Wolfe has announced his retirement on February 29, 2008. The retirement party will be February 28, 2009.</p> <p>David Nahai nominated to be next General Manager of LADWP pending board approval.</p> <p>Enrique Zaldivar nominated to be General Manger of the City of LA BOS, pending board approval.</p> <p>State Watershed Program Public Advisory Committee Meeting is upcoming</p> <p>Urban Water Institute Conference on Water Quality on Monday, November 5, 2007.</p> <p>Tom Erb gave a presentation to the American Planning Association on the LA IRWMP.</p> <p>Prop 50 Round 1 contract is in an acceptable form and will be take to the County Board</p>	<ul style="list-style-type: none"> <li>No Action</li> </ul>
<b>12. Update on Consultant Contract Status</b>	Closed Session	<ul style="list-style-type: none"> <li>No Action</li> </ul>
<b>13. Meeting Adjournment</b>	The meeting was adjourned at 11:45 AM.	<ul style="list-style-type: none"> <li>No Action</li> </ul>
<b>14. Next Meeting</b>	<p>Next Leadership Committee meeting on December 6, 2007</p> <p>9:30 am to 12:00 pm</p> <p>Executive Conference Room, 12<sup>th</sup> Floor</p> <p>Los Angeles County Flood Control District</p>	<ul style="list-style-type: none"> <li>No Action</li> </ul>

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# Greater Los Angeles Region Integrated Regional Water Management Plan

Consultant Support  
Scope of Work Summary  
DRAFT  
December 2007

## Objectives for 2008

- Update the IRWMP to meet new DWR standards and to update information
- Incorporate more projects from DACs into IRWMP effort
- Develop sub-regional CIP strategies
- Submit successful planning and implementation grants
- Improve communication via a highlights document
- Continue outreach, stakeholder involvement and meeting support

# Tasks

1. Meeting and workshop support
2. IRWMP update
3. DAC project development
4. CIP strategy development
5. Planning grant application
6. Implementation grant application
7. Highlights document

## Task 1: Meeting and workshop support

- Objectives:
  - Conduct monthly Leadership Committee and Steering Committee meetings
  - Regional and Subregional Workshops at specific milestones.
  - Provide input to support progress towards accomplishing the quantified objectives of the IRWMP
- Tasks
  - Leadership committee
  - Steering committee
  - Workshops

## Task 2: IRWMP Update

- Objective:
  - Meet new minimum plan standards
  - Make grant applications more competitive for Propositions 84 and 1E
  - Address gaps
- Tasks:
  - TM and outline
  - Draft, final draft and final versions

## Task 3: DAC Outreach

- Objective:
  - assist individual or group project sponsors in disadvantaged communities in their efforts to develop their projects to a level necessary to be included in upcoming grant application packages
- Tasks:
  - Outreach strategy
  - DAC outreach/workshops
  - One-on-one project development support
  - Report on DAC outreach results

## Task 4: CIP Strategy

- Objective:
  - Strategy and process to develop a comprehensive set of projects for each Subregion
- Tasks
  - Draft, final draft and final report

## Task 5: Planning Grant

- Objective:
  - Develop and complete one grant application for submittal to planning grant funding agencies to seek funds to continue updating the IRWMP in the future
- Tasks
  - Workplan and schedule
  - Report on planning needs
  - Draft, final draft, and final application

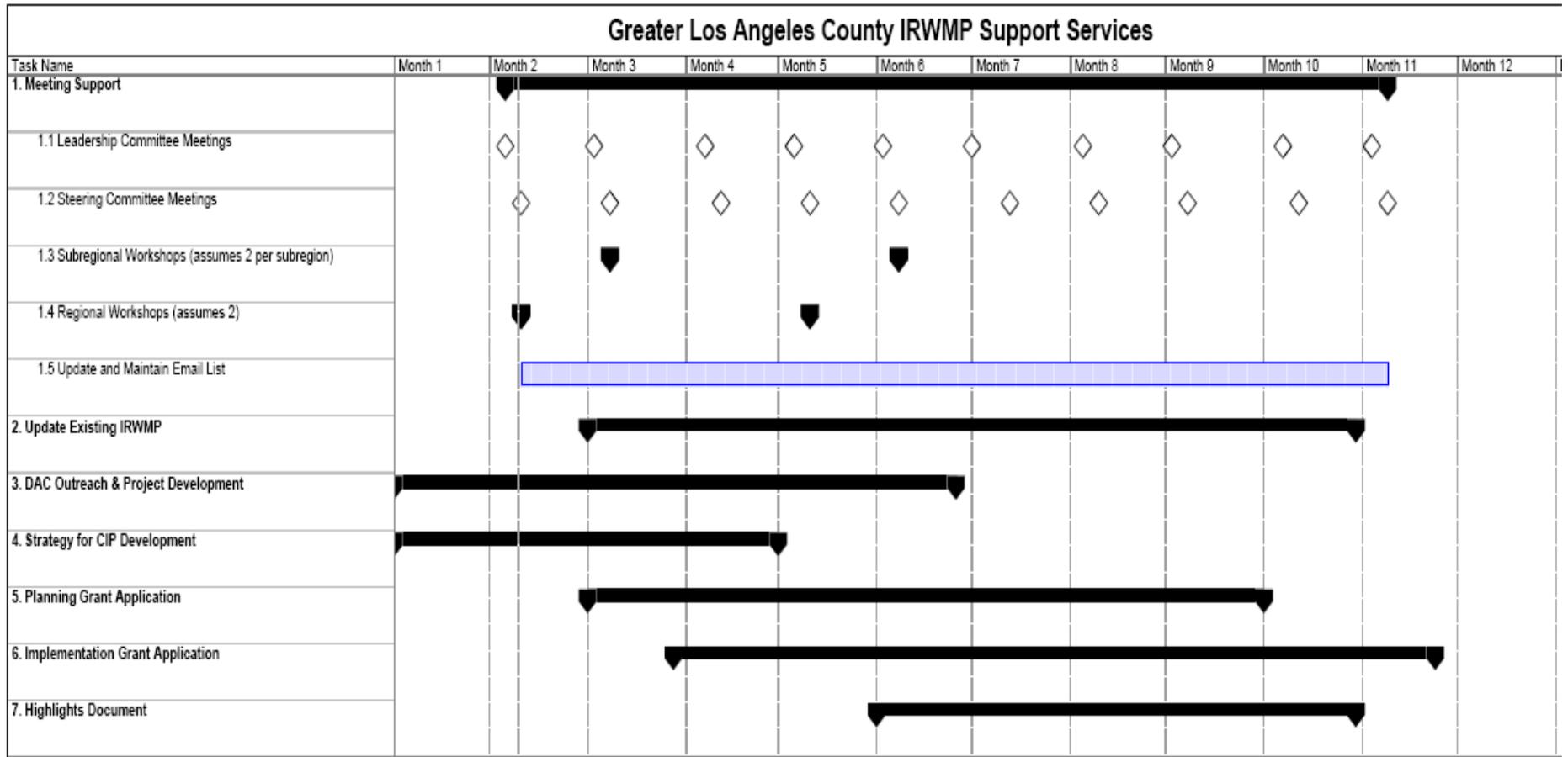
## Task 6: Implementation Grant

- Objective
  - Prepare and submit one implementation grant application
- Tasks
  - Workplan and schedule
  - List and description of priority projects
  - Project proponent support
  - Draft, final draft and final application

## Task 7: Highlights Document

- Objective:
  - color, graphic-rich “leave-behind” document
  - targets elected officials and granting agencies
- Tasks:
  - Sample layout
  - Draft, final draft and final document

# Schedule



\* Timing of some tasks will depend upon release of Prop. 84 guidelines.