

Sustainable Solid Waste Management Future Roadmap Implementation

Working Group: County Operations Subcommittee

Los Angeles County Department of Public Works
900 S. Fremont Ave, Alhambra CA 91803
Conference Room B

Tuesday, February 24, 2015
9:00 AM – 10:15 AM

Meeting Summary

1. Recap Previous Meeting

- a. Meeting summary was emailed to all attendees
 - i. Discussed the top priorities for the Subcommittee
 - To evaluate existing services of the Departmental Recycling Program
 - To conduct waste assessments at county facilities
 - To develop pilot projects
- b. Departmental Recycling Program Overview webinar was held last week
 - i. Went over several questions from the last meeting the answers to which were included in the previous meeting summary. For example:
The City of LA exempts County buildings located within their jurisdiction from having to use their new hauler franchise agreement

2. Evaluate Existing Departmental Recycling Program

- a. Recap [Departmental Recycling Presentation](#)/Webinar and Discuss Fact Sheet
 - i. Los Angeles Conservation Corps Contact
 - Karla Ramos
 - Sr. Program Manager
 - LA Conservation Corps.
 - (213) 725-6158
 - kramos@lacorps.org
 - Provides education & outreach
 - Can also provide recycling service – beverage containers, tires, ewaste, etc.
 - Jurisdiction extends up to Santa Clarita and Antelope Valley
 - Other CCs can provide similar and/or other types of recycling service – San Gabriel Valley, Long Beach, San Bernardino
- b. Discuss existing Program Outreach
 - i. Confirm consistent bins and signage, messaging throughout all County facilities
 - ii. Add brief articles and blurbs to County outreach material (County Digest, etc.) to remind/train employees about waste material reduction and recovery
- c. Discuss Recycling Coordinator Position and Responsibilities
 - i. Revitalize recycling coordinator position

Please direct any questions to
Vanessa Olivas at volivas@dpw.lacounty.gov or (626) 458-2528

- Coordinators possibly unknown to some Department Heads
- Confirm current coordinator list (handout) and consider possible restructuring
- ii. Example: Hall of Records building holds 5 departments, and its building manager is not located on-site
- iii. Consider City of Burbank Recycling Training for residents or some other similar training program for County coordinators and/or employees
- iv. Confirm all departments are implementing “green” purchasing practices
- d. Discuss Recycling activities at County Facilities
 - i. Hauler agreements currently have no requirement to report on recycling
 - ii. Consider developing FASMA for disaster waste disposal
 - iii. AB341 (statewide 75% diversion goal) drives the need for commercial recycling
 - iv. By February next year, the organic waste law recently passed by the State will be effective

3. Open Discussion

- a. Facility waste assessments needed
 - i. Visually seeing where we are now initiates action
 - ii. Letters from department representatives can support the Board Letter to execute the contract that will conduct these assessments
 - iii. Establish goals for assessments
 - Consultant to assist in developing surveys that will help to develop baselines for current solid waste disposal reduction efforts
 - 1. Send draft to subcommittee members, County haulers & recyclers for review
 - To understand the abilities, resources, and needs of each individual department for implementing solid waste disposal and reduction efforts
 - iv. Recommend plan for assessments
 - Must track and measure all materials recycled
 - Smart Business contract is already BOS-approved, for businesses and County facilities in unincorporated areas only (does not cover County facilities in cities; does not consult about on-site organics processing); use this contract to assess Large County Venues (Twin Towers, Hall of Admin – to be confirmed by CEO, Ferguson DHS HQ Office, DPW HQ)
 - v. Incorporate reporting requirements and measurement into contracts
 - Discuss with waste haulers the possibility of weighing loads and reporting tonages and or paying by the ton instead of the frequency.
- b. Waste hauling FASMA's end by March 2017
- c. Develop Outreach Plan to all levels, from Department Head to employees, for Program buy-in

4. Next Steps

- a. Discuss with County Counsel (ISD Talene/DPW Julia) about adding language into hauler agreements to require reporting on recycling
- b. Work with ISD to prepare a presentation on existing Countywide Agreements (FASMA's) related to recycling and disposal to be presented at the next subcommittee meeting in April
- c. Subcommittee members to email ideas on methods of assessing current resource/material reduction and recovery efforts of County Operations
- d. Prepare draft County facility survey for review by subcommittee members

Next Subcommittee Meeting Tentatively Scheduled for April 23, 2015 at 9:00 AM

Meeting Participants

Name	Department
Carlos Zimmerman	Beaches & Harbors
Burt Kumagawa	CEO
Alan Murphy	Fire
Marta Garcia Sheffield	Health Services
Octavio Sahagun	Internal Services
Peter Kim	Internal Services
Ted Lo	Internal Services
Larry Gallardo	Internal Services
Carmen Izaguirre-Gomez	Regional Planning
Nick Morell	Sanitation Districts
Juan Madrigal	Public Works
Youn Sim	Public Works
La Salle Duong	Public Works
Kathy Salama	Public Works

Name	Department
Stacy Harvey	Public Works
Sevak Khatchadorian	Public Works
David Coscia	Public Works
Coby Skye	Public Works
Vanessa A. Olivas	Public Works
Pat Proano	Public Works
Armando C Aguilar	Public Works
Carlos Ruiz	Public Works
Patrick Holland	Public Works
Gabriel Arenas	Public Works
Clark Ajwani	Public Works
Nilda Gemeniano	Public Works
Richard Sigur	Sheriff
Gregory Nelson	Sheriff